Team: **S2-CB03-Group 5**

Date: **30/03/2021**

Minutes prepared by: **Maarten Hormes**

Time: **10:00 – 10:30**

Location: **Microsoft Teams**

Purpose of the meeting: **Kick-off iterative phase**

Attendance: **Everybody  (Alessandro Busacchi – Maarten Hormes – Luca Pulvirenti – Nikola Kličková)**

**Agenda**

Topic

* Start of iterative phase of the project.
* Small recap / pro’s and con’s waterfall methodology.
* Plan for first iteration.
* Feedback demo for client

Discussion

* Waterfall has it downsides that could be avoided with another methodology (requirement changes or planning errors).
* Iterative uses the same phases as the waterfall methodology. BUT iterative will repeat these phases multiple times during a project.
* When using the iterative methodology you meet your client at the end/beginning of each iteration.
* Working with the iterative methodology you can adapt easier to client changing their requirements and you can adjust what your doing based on the client feedback.
* During this project we will have 4 iterations. Repeating the waterfall phases 4 times.
* Waterfall phase concluded with a nice impression on the client and our tutor.
* Matthijs his request are in the teams chat and should be improved during week 7 (this week).
* This week we should work on a planning, work division and improving the client’s feedback.
* Statistics should be implemented during the first iteration. Alignment with the client about this page is important.
* Next meeting we will be in the lead of the meeting again.